

Minutes  
Village of Orchard Park  
Board of Trustees

The regular meeting of the Board of Trustees of the Village of Orchard Park was held on Monday, June 24, 2013 in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York. Mayor Wilson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Members present:

Mayor John B. Wilson  
Trustee Francis T. Hogenkamp  
Trustee David A. Rood  
Trustee Joseph R. Wales

Others present:

Attorney Philip Marshall

Excused:

Trustee Jo Ann Litwin

Mayor Wilson made the following announcement:

"Fire exits are located at the rear in the Board Room and at the doorway to the lobby. In the event of a fire, you will be notified by announcement on the public address system. If notified, please move in a calm and orderly fashion to the nearest exit."

Moved by Trustee Wales, seconded by Trustee Hogenkamp that the minutes of June 10, 2013 be approved as received.

On the question:           4 voting "Aye"     0 voting "Nay"     Carried

Moved by Trustee Rood, seconded by Trustee Wales that the vouchers numbering 10664 to 10683 in Abstract #2 of 2013-2014 in the amount of \$27,921.85 be paid as presented.

On the question:           4 voting "Aye"     0 voting "Nay"     Carried

Comments from the floor of items not on the agenda.

Mayor Wilson told Howard Rost (300 S Lincoln Ave) that the Fire Department recommends removal of the plant material around fire hydrants, homeowners will be asked to remove plantings.

Jackie Briggs reported that the seniors will be touring the Baker Road building next week.

Reports:

- Mayor Wilson reported for Building Inspector Sweet
  - the elevator will operated soon at Mangia's.
  - Don Tequillas selective demolition will continue.
  - the property at 75 Bank Street is under new ownership and there are plans for improvements.
  - many residential permit applications for small projects have been received.
- Mayor Wilson reported for Director of Public Works Slotman
  - has been controlling the level of Freeman's Pond for weed control.
  - Capital road projects are continuing.

- Trustee Wales reported that planning is underway for Summer in the Park festivities. He recognized the Major Sponsorships.
- Trustee Rood had nothing to report.
- Trustee Hogenkamp had nothing to report.
- Trustee Litwin was not in attendance.
- Attorney Marshall reported on GML §53.
- Mayor Wilson reported
  - Spot Coffee will be opening in the Citizens Building – late summer/early fall
  - contractor signs and garage sale signs are not permitted to be posted on utility and light poles

Moved by Trustee Rood seconded by Trustee Hogenkamp that pursuant to General Municipal Law Section 53, the New York Secretary of State be designated as the Village of Orchard Park's agent for service of Notices of Claims.

On the question:            4 voting "Aye"      0 voting "Nay"      Carried

Moved by Trustee Hogenkamp, seconded by Trustee Wales that the following adjustments be authorized in the 2012-2013 budget:

Village Justice Contractual	AA	61110-400	\$	1,416.00	
Mayor Contractual	AA	61210-400	\$	1,477.56	
Clerk - Office Exp	AA	61325-401	\$	435.77	
Garage - Telephone	AA	61640-402	\$	404.76	
Central Printing	AA	61670-400	\$	483.95	
Unallocated Insurance	AA	61910-400	\$	1,275.50	
Building Inspector P/R	AA	63620-100	\$	1,381.15	
Street Administration P/R	AA	65010-110	\$	30.01	
Street Maintenance P/R	AA	65110-103	\$	1,070.93	
Street Maintenance P/R	AA	65110-104	\$	556.22	
Street Signs	AA	65110-409	\$	141.48	
Snow Removal	AA	65142-402	\$	154.68	
Street Lighting	AA	65182-400	\$	1,616.39	
Sidewalks P/R	AA	65410-100	\$	709.08	
Zoning P/R	AA	68010-100	\$	82.50	
Zoning Contractual	AA	68010-400	\$	89.80	
Planning P/R	AA	68020-100	\$	82.50	
Storm Sewer - Gas and Oil	AA	68140-405	\$	664.42	
Beautification P/R	AA	68510-100	\$	1,125.39	
Shade Trees P/R	AA	68560-100	\$	345.37	
Workers Comp	AA	69040-800	\$	2,285.31	
	Contingent AA	61990-000			\$ 15,828.77

Unallocated Insurance	FF	61910-400	\$	640.06	
Water Administration P/R	FF	68310-100	\$	10.06	
Water Administration P/R	FF	68310-110	\$	232.74	
Water Administration Computer	FF	68310-407	\$	1,613.92	
Electricity	FF	68340-402	\$	9.03	
Water Testing	FF	68340-410	\$	54.96	
Workers Comp	FF	69040-800	\$	993.68	
		Contingent FF		61990-000	\$ 3,554.45
On the question:	4 voting "Aye"	0 voting "Nay"			Carried

Moved by Trustee Wales, seconded by Trustee Hogenkamp authorizing the following adjustment for the 2013-2014 budget:

Adding expense account AA-65010-400 Street Administration Contractual \$2250.00, to be funded from fund balance.

Adding revenue account AA-42402-000 Flex Card Rebates \$300.00 and expense account AA-61375-401 Flex Card Fees \$300.00

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Rood, seconded by Trustee Hogenkamp that Mayor Wilson be authorized to sign the Village of Orchard Park Employees Association Memorandum of Understanding and the Non-Contractual Employees and Officers Administration Policy for the fiscal year June 1, 2013 to May 31, 2014.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Wales that St Mark's Episcopal Church be permitted to close Potter Avenue on September 8, 2013 from 9am to 2pm, from East Quaker to 23 Potter Avenue, to allow foot traffic between the Church's properties. The Village will provide temporary barriers and the Orchard Park Police Department are to be notified.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Rood seconded by Trustee Wales that the Orchard Park Jaycees be authorized to

- erect traffic control barriers at the intersections of Lincoln and W Quaker, Lincoln and School, and Lincoln and Argyle Streets.
- limit traffic between W Quaker and School St, instituting one way traffic between north and south
- designate street areas between W Quaker and School St as "no parking" areas for the safety of participants and attendees on Friday evening, September 20th to set up; and Saturday September 21st through Sunday, September 22nd from 8:30 AM to 5:00 PM for the 52nd Quaker Arts Festival. Permission contingent on receipt of proper insurance certificates. The Orchard Park Police and Orchard Park Fire Company are to be notified

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Rood, seconded by Trustee Wales that a Village Board Meeting be scheduled on July 22, 2013.

On the question: 4 voting "Aye" 0 voting "Nay" Carried

Moved by Trustee Hogenkamp, seconded by Trustee Rood that a Public Hearing be scheduled and advertised for July 22, 2013 at 7PM to review a special use permit to establish more than one (1) principle building on a lot of record at 75 Bank Street.  
On the question: 4 voting "Aye" 0 voting "Nay" Carried

The next regular meeting is scheduled for July 8, 2013.

Moved by Trustee Hogenkamp, seconded by Trustee Wales to adjourn.  
On the question: 4 voting "Aye" 0 voting "Nay" Carried

Respectfully submitted

Mary Beth Jensen / Philip Marshall  
Village Clerk-Treasurer / Acting Secretary